

# ASHCROFT INFANT AND NURSERY SCHOOL

'Providing the best start in life for all children'



## Prospectus

## School Information

Ashcroft Infant and Nursery School  
Mildnehall  
Tamworth  
Staffordshire  
B79 8RU

Tel: 01827 475925

Fax: 01827 475928

Email : [office@ashcroft.staffs.sch.uk](mailto:office@ashcroft.staffs.sch.uk)

Website: [www.ashcroftinfantandnursery.com](http://www.ashcroftinfantandnursery.com)

Headteacher: Mrs Sarah Sivieri

Deputy Headteacher: Miss Zoe White

School Office Manager: Mrs B Hall

Clerical Assistant : Mrs S Bowyer

Chair of Governors: Mr M Hambly



## Our Aims

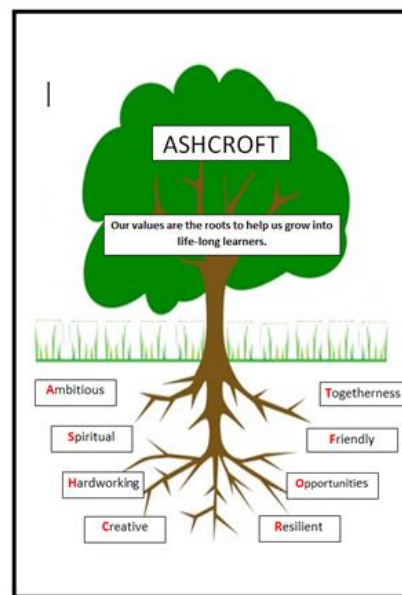
- To enable each child to reach his/ her potential as a valued member of Ashcroft.
- To develop positive relationships between home, school and the community.
- To encourage and foster curiosity enabling the pupils to be independent and creative learners.
- To further develop self-esteem and the ability to value each person's own worth through a caring, secure environment.
- To provide a broad, balanced, differentiated curriculum which meets the needs of the individual children.
- To enable children to understand and become aware of the wider world and its cultures.

**'Providing the best start in life for all children'**

**Our motto makes clear our commitment to achievement for all pupils through providing a broad, balanced and challenging curriculum and recognising individual learning styles ensuring a multisensory approach to teaching and learning.**

## Our Values

We have designed a set of Ashcroft Values with the help of our children, parents and community.



# Welcome

Welcome to Ashcroft Infant and Nursery School.

We are very proud of our school and the work we do here to raise all of our pupils' achievement and to ensure that all our learners make the very best possible progress.

We strive to provide a learning environment where children feel happy, safe and confident to discover and celebrate their different talents and strengths.

Our pupils are very proud of their behaviour and enjoy being part of a community who work together. We have close liaison with our feeder junior schools providing opportunities for transition to ensure our children feel confident in the next stage of their education.

We work closely with our parents and carers and are very grateful for the strong support they give to Ashcroft.

We hope this prospectus provides you with a sense of our school and its aims and values. We would however encourage and welcome you to visit us in person in order to see our school at work and meet our staff and pupils.





## Learning

At Ashcroft Infant and Nursery School we believe that the school curriculum should be broad and balanced, offering children the opportunity to achieve success in many different areas. Our curriculum is a 'theme based approach' which enables the children to learn about an area of interest through a variety of subjects encouraging curiosity and exploration. Where possible we provide curriculum enrichment opportunities including visits out of school or invite visitors into school to create a sense of awe and wonder.

This helps the pupils to make links between different areas of learning and provides opportunities for them to apply their basic maths, literacy and ICT skills through other subjects. Parents are informed of the theme that the children are learning about via the website, where theme plans can be viewed for each half term.

The curriculum also promotes pupils' spiritual, moral, social and cultural development and supports the children in developing principles for distinguishing between right and wrong. Pupils are encouraged to think creatively and critically and to respect others and the environments in which they live.

We believe that the curriculum should stimulate enjoyment of and commitment to learning as a means of encouraging the best possible progress and the highest attainment for all pupils, preparing them effectively for the next steps in their education.



## Attendance

At Ashcroft we are continually striving to promote good attendance. We regularly review our attendance and reward children with good attendance.

### Illness/ Medical Appointments

- If your child is absent from school we would ask you to inform the school office before 9.20am. You are able to leave a message if you are unable to speak directly to a member of our office team stating the reason for your child's absence and how long you expect your child to be off school.
- If your child is going to be late into school due to a medical appointment, please telephone the office so that the appropriate code can be assigned to your child's absence.
- If you have not informed the office of the reason your child is absent by 9.20am, you will receive a telephone call asking you to explain their absence. If there is no answer your child will be given an 'unauthorised' absence mark in the register.

### Requests for Leave of Absence

- Please note that absence due to holidays taken in term time will be recorded as unauthorised.
- Absence can only be authorised in exceptional circumstances.
- If you are intending on taking your child out of school during term time we ask that you state clearly the reasons you are taking your child out of school and the dates that this will take place over.

We monitor closely the nature of the events that the absence is being requested, the frequency of such events, the efforts made by parents to seek authorisation in advance and to plan ahead to minimise disruption to their child's programme of education. If authorisation or notification is not sought in advance the absence will be recorded as unauthorised and may result in a referral for a Penalty Notice from the Local Support Team.

## Our School Day

### Nursery

9.00am - 12.00 daily

Wrap around care for the afternoon sessions are available at £3.50 per hour from 12.00 - 3.00pm

### Little Squirrels

We provide wrap around care for our Nursery pupils every afternoon. Our experienced teaching assistants provide quality care for children from 12.00 until 3.00pm.

Costs: £3.50 per hour including lunch.



## School Day

**Breakfast Club** is available from 7.45 - 8.45am

Doors open for pupils at 8.45 – 8.55am

9.00am- Registration

10.25 - 10.40am - KS1 Break time

11.45 - 12.45 - Early Years Lunchtime

12.00 - 1.00pm - KS1 Lunchtime

3.00pm - End of the day

## Wraparound Care

### Breakfast Club

At Ashcroft we have our own Breakfast Club which is open daily from 7.45 – 8.45am. It is available for children to attend as and when needed at a cost of £2 per morning without breakfast and £3 per morning with breakfast. Breakfast is served between 7.45 and 8.15am and consists of toast, cereal and a drink.

If you are interested in your child attending Breakfast Club then please complete the registration form included in this pack.

### After School Care

#### Owls After School Club

After School Club runs each evening at Ashcroft from 3.00pm until 5.15pm for pupils in Reception, Year 1 and Year 2. The children are involved in a variety of activities including craft, dressing up, construction and reading.

Costs:

3.00 - 4.15pm

£4

4.15 - 4.45pm

£2

4.45 - 5.15pm

£2





## Golden Rules

All the staff work together to ensure a consistent, positive approach to behaviour. We expect our children to behave in a sensible and positive way.

These are displayed in the hall and each of the classrooms. We reward children who have behaved well with 'Golden Time' on a Friday afternoon. This is a special sessions where all of the children who have kept to the 'Golden Rules' all week are able to choose a free choice activity.

### **Celebrations**

We reward children who have behaved well with 'Golden Time' on a Friday afternoon. This is a special sessions where all of the children who have kept to the 'Golden Rules' all week are able to choose a free choice activity.

Our children are also rewarded with Team Points and stickers. They are in four different teams and each week in our celebration assembly they find out which team has gained the most points that week. The four teams are green grasshoppers, blue dragonflies, yellow bumblebees and red ladybirds.

## Ashcroft Golden Rules

We are gentle

We are kind and helpful

We listen

We are honest

We work hard

We look after property



## Class Council

Our Class Council is made up of children from Years 1 and 2 who represent the voice of our children at Ashcroft. They are able to make decisions, hold half termly meetings and feedback to their own classes. It is an extremely important role in school which they take on with pride.



## School Council

Ashcroft School Council are a group of Year 2 pupils who are responsible for supporting the positive behaviour around school. They have assembly duty and support our younger children at playtime and lunchtime.

## Lunchtime Leaders

Ashcroft Lunchtime Leaders are a team of children who lead dinner time activities and games every lunchtime for our Key Stage One children.



## School Clubs



There are a range of opportunities available for our children to develop many skills in our after school or lunchtime clubs. We offer clubs such as recorder club, choir, hockey club, photography club, lego club, football, multiskills and computing to name only a few! These are run by our own teachers or sports coaches each half term.



## Partnership with Parents

We aim to work in partnership with parents and carers and value the support of parents in helping us to improve the learning of pupils.

We hold a variety of parent information sessions including our successful 'impact' workshops where parents are provided with information to support their child with their learning. The children then join their parents to put their learning into action!



Newsletters, consultation evenings and special assemblies also help to support on work with our parents. Each time the children begin a new learning theme the planners are sent home for parents to share with their children.

Parents views are very important to us and we encourage parents to provide feedback for us whenever possible. A comments box is displayed in the entrance to support where comments can be placed.



## General Information



## Snack Time



At Ashcroft we promote healthy eating. We ask that only fruit or vegetables be sent into school for morning break. The children will receive free school fruit each afternoon as an additional snack.

Friday, however, is treat day where the children are able to bring in biscuits, chocolate or crisps (no boiled sweets) if they would like to.

All reception children are also able to have free school milk until the term after their fifth birthday. After they are five they are still able to have milk if they wish but at a small cost of 20p each day. Toast can also be bought at morning break at a cost of 25p per slice.

Snack money should be sent into school each morning with your child and we ask that you send the correct change where possible.

## Water Bottles

The children are able to bring plastic water bottles into school and there is a designated place for them to keep them at the snack area. Please only provide only water in these bottles and ensure that your child's name is clearly labelled on the bottle. Ashcroft Water bottles can be purchased from the school office at a cost of £1.50.





## Lunchtime

Reception lunchtime is 11.45 - 12.45 and KS1 lunchtime is 12.00 - 1pm.

All children receive free school meals through the government funded scheme providing free meals for infant aged pupils. There is a good selection of food each day and a choice of four meal options including a cold choice of a sandwich or wrap.

Your child can bring sandwiches if they wish.

If your child is bringing a packed lunch to school please ensure that their name is written clearly on the outside of their lunchbox. Lunch time drinks should be kept inside their lunchbox and be different from the water bottle kept inside the classroom. Please do not provide glass bottles or jars.

You can choose on a daily basis whether your child is having a school meal or sandwiches - they just need to tell their teacher in the morning. A meal planner is sent home each term informing you of the choices for the next terms meals.

# School Uniform

All children wear school uniform to encourage a sense of belonging and pride in their school.

Girls	Boys
Grey skirts, trousers or pinafore dresses White polo shirts/ blouses Red and white gingham dress Red fleece, jumper or cardigan Black shoes	Grey trousers or shorts White polo shirts Red fleece or jumper Black shoes



Uniform is available from

[Tesco.com/ues](https://www.tesco.com/ues)

[Uniform Warehouse](#) (situated in Market Street, Tamworth town centre)

School Bags are available to purchase from the school office at a cost of £4. These bags have an easy to use Velcro fastening, are the ideal size for your child's reading book and letters and will fit easily into their drawer in the classroom.

## PE kit

Children will need their PE kit to be kept in school with their name clearly labelled on the clothes and the outside of the bag. Teachers will ensure that it is sent home each half term to be washed. Your child will require the following items of clothing:

Indoor PE	Outdoor PE
Black shorts T –shirt in their team colour	Plain jogging trousers Warm long sleeved top Trainers

Please note that earrings need to be removed for PE. No plasters or tape can be used to cover pierced ears in the first six weeks due to health and safety reasons. Until earrings are able to be removed your child will be unable to take part in PE lessons.



## **Safeguarding and Welfare**

### **Medical Conditions**

Please let us know as soon as possible of any medical conditions affecting your child including any food allergies or toileting needs.



### **Medication**

You will need to complete a medical form if your child has been prescribed medicine, such as antibiotics, and they require a dose to be given during the school day. The medication should be handed into and collected from the school office along with the medical form. Please note that only prescribed medication can be given to your child in school.

If your child has an inhaler or EpiPen this should be kept in school with the class teacher along with a medical form explaining the dosage.

### **Illness**

If your child is not well enough to attend school please notify the school office on the first day of absence by 9.30am.

If your child becomes ill during the school day school will notify you and ask for your child to be collected. Please notify the school office immediately of any changes to your contact details.

## **Collecting your child at the end of the day**

School finishes at 3.00pm. We would ask you to wait outside the designated door and a member of the teaching team will hand your child to you when they can see you are present to meet them. If you are unable to collect your child from school we will need your permission to let them go with another adult. It is useful to send a note to the class teacher to let them know of any regular arrangements or last minute changes. In an emergency please telephone the school office and they will inform the class teacher.



## **Accidents and Injury**

If your child has had a minor accident or injured themselves at school, a note informing you of the injury and treatment will be sent home with your child and a member of the reception team will endeavour to speak to you.



## **Keeping your child safe**

Ashcroft is committed to safeguarding and promoting the welfare of children and young people. Parents / Carers can feel confident that careful procedures are in place to ensure that all staff and volunteers are suitable to work with children.

Staff hope that parents/ carers will feel free to talk about any concerns or worries which may affect the educational progress and that they will see the school as a safe place. Children will be taken seriously if they seek help from a member of staff. Parents/ Carers will normally be consulted and their consent obtained before any referral is made to an agency outside the school under local 'children in need' procedures. However, staff cannot guarantee to consult parents/ carers first, or to keep children's concerns confidential, if a referral must be made to the appropriate agencies in order to safeguard the child's welfare.

Any concerns regarding the safety or welfare of pupils should be directed to the Headteacher who is the designated person responsible for child protection.